

Custom Pages on WestlawNext Canada

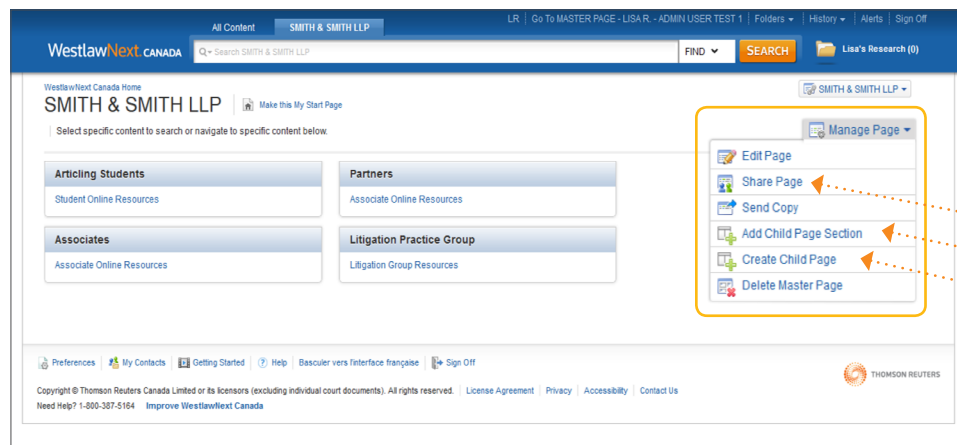
Account Administrator Tools

On WestlawNext Canada, Administrative Users can create Master Pages and Child Pages personalized to the research needs of specific groups within your organization. Master pages and child pages allow you to manage the online resources for various groups while maintaining all editorial control.

A Master page is essentially a collection of individually tailored custom pages – think of the master page as a folder that houses your individual custom page for each separate user group.

Here are some common scenarios for administrative users of custom pages:

- A professor or teaching assistant sharing a resource page with his or her students
- The head of a practice group sharing a custom page that reflects preferred sources for working on a specific project
- A librarian training articling student or associates/partner and wanting the group to only focus on specific resources



After creating a Master Page for the organization, use the Manage Page feature to:

- Share Pages
- Add Child Page Section
- Create Child Pages

Create a Group Page personalized to the groups' specific research needs.

- Customize with frequently searched content
- Send to group users so they can use as their custom start page on WestlawNext Canada
- Add convenient tools such as *Find a Citation*, *KeyCite[®] a Citation*, *Folders*, and *Favourites*
- Create as many pages as you need – one for each practice area

The screenshot shows the WestlawNext Canada interface for the 'SMITH & SMITH LLP' user. The page title is 'SMITH & SMITH LLP - Litigation Group Resources'. There are three main content areas, each with a header and a list of items with checkboxes:

- Cases:**
 - Cases and Decisions
 - Torts Cases and Decisions
 - Evidence Cases and Decisions
 - Corporate and Commercial Cases and Decisions
 - Estates and Trusts Cases and Decisions
 - Family Law Cases and Decisions
 - Insolvency Cases and Decisions
 - Insurance Cases and Decisions
 - Intellectual Property Cases and Decisions
- Legislation:**
 - Statutes and Regulations
- Commentary:**
 - Schnurr, Estate Litigation
 - Wilton and Miyauchi, Enforcement of Family Law Orders and Agreements
 - Houlden and Morawetz Bankruptcy and Insolvency Precedents
 - Limpert, Technology Contracting: Law, Precedents and Commentary
 - Litigator Texts and Annotations
 - Holmested and Watson, Ontario Civil Procedure
 - Olah, The Art and Science of Advocacy
 - Zuker, Ontario Small Claims Court Practice
 - SecuritiesSource Texts and Annotations
 - Canadian Securities Law Precedents
 - Securities Law and Practice
- Forms and Precedents:**
 - Pleadings, Motions and Facta/Briefs
 - Pleadings
 - Motions
 - Facta/Briefs - Appeals
 - Facta/Briefs - Motions/Applications

Administrative Users of Custom Pages can do everything a Standard Custom Page User can do including:

- Create a custom page
- Edit a custom page
- Send a custom page

Consult the chart below to determine what an Administrative and a Standard User can accomplish.

User Type	Type of Custom Pages	Can Share Internally	Can Share Externally	Can Send Internally	Can Send Externally	End User Can Edit	Can Assign Permission Levels
Standard user	Standard	no	no	yes	yes	yes	no
Admin user	Standard	yes	no	yes	yes	if sent yes; if shared yes if designated as "owner"; no if designated as "reviewer"	yes if shared; no if sent
Admin user	Master	yes	no	yes	yes	if sent yes; if shared yes if designated as "owner"; no if designated as "reviewer"	yes if shared; no if sent

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